



**Planning & Community
Development Department**
1421 N Meadowwood Lane
Suite 120
Liberty Lake, WA 99019
Phone: (509) 755-6707
Fax: (509) 755-6713
www.cityoflibertylake.com

Land Use Decision Appeal

PARCEL NO. _____

NAME: _____ TODAY'S DATE: _____

COMPLETE ADDRESS: _____

CITY, STATE, ZIP: _____

HOME PHONE: _____ BUSINESS PHONE: _____

APPELLANT'S AGENT (if applicable): _____

COMPLETE ADDRESS: _____

CITY, STATE, ZIP: _____

PHONE: _____ FAX: _____

- PLANNING ACTION BEING APPEALED:

PROJECT FILE NO.: _____ PARCEL NO.: _____

DESCRIPTION OF PROJECT: _____

DATE OF DECISION: _____

SIGNATURE OF APPELLANT: _____

(or authorized representative)

- Facts demonstrating appellant is party of record and has standing to bring appeal:

- ON A SEPARATE SHEET OF PAPER PLEASE LIST:

1. A separate and concise statement of each error alleged to have been committed.
2. A concise statement of facts upon which the appellant relies to sustain the statement of error.

- ATTACH A COPY OF THE PROJECT DECISION.

ATTENTION:

Please be advised that if you file an appeal you are responsible for mailing a public notice to area residents within a 400-foot boundary around the applicant's project site. The notices mailed to parcels that are adjacent to the project site need to be sent by Certified Mail – Return Receipt Requested. You are required to obtain a listing of the names and addresses of those people within 400 feet, from a title company. We will provide you with a public notice instruction packet, which includes all of the information you will need in order to complete this process.

PLANNING USE ONLY

Fees – Receipt # _____

Hearing Date: _____

Accepted By: _____

Date Received: _____